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# Example of Financial Director Job Description

Our growing company is hiring for a financial director. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for financial director

* Highlights issues and opportunities for leadership action and assists in developing/delivering action plans
* Collaborates with functional management and peers in the start-up and ongoing operations of the India office and the Workforce Transformation
* Work closely with internal and external business partners on financial reporting matters and projects affecting or involving the group
* Lead and develop a multi-location (United States and India) team to ensure resources are deployed to meet organizational needs
* Support the SSC departments by providing data and analysis related to trends, financial impact via proactive reviews and adhoc requests
* Responsible for the analysis and reporting of the Bad Debt/CH projections
* Responsible for maintaining and updating Masterfiles \(Host/Meditech, GL, Iplan, Log ID, Bill Codes, F/C, Rev Codes, Agency Master, Other Dictionaries\)
* Responsible for SOX testing and security access reviews
* Prepare explanations of swings in accounts receivable and bad debt trends
* Communicate business analysis and reporting requirements to development staff

## Qualifications for financial director

* US GAAP Fundamentals
* Ability to work independently and with little direction in a fast-paced environment
* High level of initiative and a proactive, positive approach
* Proficient in computer skills such as Microsoft Excel, PowerPoint, Word and Access
* Proven leadership abilities the ability to work in a team environment
* Minimum 10-15 years of FP&A experience at an advanced level