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# Example of Financial Control Job Description

Our innovative and growing company is searching for experienced candidates for the position of financial control. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for financial control

* Monthly monitoring and detailed analysis of costs and trends, including expense management, accruals follow-up, capital expenditure (CAPEX) tracking, and contract management
* Monthly Activity based costing (ABC) allocation of IT infrastructure costs to internal clients
* Prepare and report on Global Technology Services Department’s costs, headcount trends, and performance relative to planned deliverables
* Provide business partnering support to other functions of the business such as IT, HR, Procurement
* Leadership and development of a team of c 25 part qualified and qualified accountants
* Deputise for the Head of Financial Control & Reporting where necessary
* Process Travel & Expense Claims for compliance with relevant T&E Policies
* Maintenance of Finance fixed asset register
* Assist in reconciliation with IT asset register and annual stock take records
* P&L records, including accruals

## Qualifications for financial control

* Organising payment processing
* Regulatory lodgements
* Reviewing reconciliation
* Willingness to take ownership of issues and ensure completion
* Team player who will work collaboratively toward achieving business-wide goals
* Trading book maintenance between systems