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# Example of Financial Analyst, Planning Job Description

Our company is looking to fill the role of financial analyst, planning. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for financial analyst, planning

* Support forecasting and analysis of actual results &deviations to forecast related to GSP NA cash flow and balance sheet
* Responsible for houly payroll
* Provides supervision of one employee
* Responsible for monthly studio P&L reporting, submission and analysis
* Responsible for monthly supporting department & IT shared service budgets reporting & controlling
* Responsible for monthly employee timesheet system closing, reporting & controlling
* Actively participate in the annual and quarter studio budget forecast and submission
* Lead the department budgets tracking, controlling and analyzing
* Be able to support department head on budget related requests, and work with cross department
* Help on the improvement of the reporting process and work flow

## Qualifications for financial analyst, planning

* Must have strong follow-through skills and ability to implement suggested strategies
* Must have demonstrated experience in conducting SWOT analysis and creating strategic business plans
* Undergraduate diploma (Bachelor's degree
* The ideal candidate will have 1-3 years of prior experience with cash flow modeling and forecasting, data analysis, valuation, and/or other related fields
* Must have series 7, and 65 or 66 and Life/Health licenses, or must be obtained within 6 months of employment
* Minimum 3-7 years financial services industry experience specifically in a broker/dealer or registered investment advisor environment required