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# Example of Finance VP Job Description

Our company is growing rapidly and is hiring for a finance VP. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for finance VP

* Advise the management team on cash flow forecast
* Review Sales Tax for multiple states and ensure that the Company is in compliance
* Serve as principal financial liaison with legal counsel to ensure all contracts and agreements are prepared in accordance with financial goals and standards
* Manage our real estate acquisition and facilities management, particularly as we grow expand our geographical footprint
* Safeguard the Company’s assets and oversee the financial controls including development and implementation of changes to controls to strengthen the control environment
* Assist in coordination of the annual financial audit and preparation of all tax returns
* Hire, train and mentor a high performing team
* Help design the strategic plan, ensure adherence to the Plan and deliver status reports to the management about progress and issues
* Plan, develop, organize, implement, direct and evaluate the Group’s performance
* Collaborate with Group leaders, set goals and objectives, drive change and process improvement, evaluate ROI on projects and initiatives

## Qualifications for finance VP

* Minimum 5 year experience in Project Finance/Structured Finance
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* Responsible for cash flow analysis, business analysis, structuring credit process for closing
* Deltek (Cost point) experience nice plus
* MBA/MACCT preferred
* Ability to lead and help drive results across a broader team