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# Example of Finance Professional Job Description

Our growing company is hiring for a finance professional. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for finance professional

* You will also ensure that payment runs are scheduled in accordance with the agreed on calendar and facilitates payments to vendors and employees
* You will have a chance to work with internal customers on cases that are unresolved or open and takes action to bring them to closure
* You will support stakeholders in the understanding and completion of process activities
* You will contribute and support system UAT managers and provides feedback on needed improvements
* You will issue customer invoices in accordance with the defined deal milestones, ensuring compliance with local tax and other regulations
* Journal Entries for Revenue Adjustments
* Leading FCM (Financial Close Management) post go-live improvement, and Balance Sheet reconciliation integration
* Preparing and reviewing General Ledger journal entries
* Performing Balance Sheet reconciliation on monthly basis
* Actively participating in audits (SOX, Statutory, Group)

## Qualifications for finance professional

* Leadership skills when assisting on projects to enhance processes within CSS as part of the process improvement team
* Proven track record of credit management in a multi-national organisation, with significant reduction in over 90 days old debtors a pre requisite
* 6+ years of Financial Accounting and Supply Chain Management
* Strong working knowledge of technologies and their operation for their area of specialism – Finance systems, ideally SAP/Oracle tools
* Good communication and interpersonal skills with the ability to liaise with external suppliers or internal stakeholders
* Proven experience working at management level within Accounts Payable