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# Example of Finance Operations Manager Job Description

Our company is searching for experienced candidates for the position of finance operations manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for finance operations manager

* Contribute to and be an active member of the Operations Management Team
* Produce and co-ordinate relevant MI and data for your specific areas of responsibility
* Own and put resolution action plans in place for all major incidents occurring within your specific areas of responsibility
* Manage specific client and supplier relationships in the achievement of service objectives – act as the main point of contact and undertake regular performance review sessions
* Work with the Leadership Team to develop and improve operational performance
* Act as escalation point for issues within your areas of responsibility
* Support the development of changes to business operations in order to support BAU financial reconciliation activity
* Work close together with the Plant Controllers for the Americas sites
* Provide support for the month end close process for Americas Operations
* Support the AOP and forecasting process for the Americas team

## Qualifications for finance operations manager

* An undergraduate degree is required in finance or accounting
* Demonstrated ability to improve monthly close processes and controls
* Exceptional ability to meet aggressive deadlines
* Strong ability to work with all levels of the organization
* Previous Mortgage Insurance or Servicing experience
* Minimum of 5-10 years of financial and/or accounting management experience, preferably in a global manufacturing environment