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# Example of Finance Manager Job Description

Our company is looking for a finance manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for finance manager

* Tax responsibilities - FBT, BAS, Income Tax
* Variance analysis, management accounts
* 5 year strategy forecasting
* Ad hoc data analysis, prep of quarterly business review presentations for different brands
* Develop detailed forward-looking financial plans
* Interface directly with facility management to build up annual budgets and quarterly forecasts
* Work closely with management to understand the project pipeline of shows
* Manage divisional month end process
* Conduct variance analysis with accounting & divisional management
* Complete and present all month end Corporate reporting requirements

## Qualifications for finance manager

* Demonstrated experience in the construction of financial plans monthly, quarterly and annual forecasts in a finance/management reporting environment
* An appreciation for monthly & quarterly reporting cycles and analysis
* Experience in developing high quality executive level reporting packages
* Strong accounting and finance skills in addition to analytical and problem solving skills
* Experience working in a fast paced environment who works effectively with others and manage relationships with key stakeholders
* Strong time-management and organizational skills to handle multiple deadlines/priorities without compromising attention to detail and deliverable