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# Example of Finance Data Analyst Job Description

Our innovative and growing company is looking for a finance data analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for finance data analyst

* Maintaining SAP Master Data (covering Finance, Procurement, and Sales & Distribution Master Data) based on the request submitted from the key users from across the organization
* Evaluating/monitoring data quality in SAP system, and drive cleansing activities to align with Master Data Design
* Identifying continuous improvement on the master data management process, and working with SAP Functional team to automate mass update
* Executing reports and data extraction tool to monitor data quality within SAP
* Identify and drive process automation opportunities along with the core SAP Team
* Work with sourcing to fill gaps in pricing, and trouble shoot pricing errors, split errors
* Relevant tertiary qualifications and experience in an analytical discipline
* Work closely with internal stakeholders to understand analytical needs, perform and share complex analyses, and help share curated data to business partners
* Develop and drive the adoption of self-service data product tools and solutions
* Monitor key subscriber metrics, understand root causes of changes in metrics

## Qualifications for finance data analyst

* Knowledge of Finance and/or tax is highly desirable
* Review and assist clean-up of Finance reference data attributes – client reporting codes / business units / Trading Partner etc
* Plan User Acceptance Testing including issue investigation & Defect resolution
* Knowledge of reference data mappings across the Bank (Internal candidates only)
* Bachelor’s degree in related field or two year degree in programming
* 1-3 years of experience resolving data exceptions or other relevant problem resolution responsibilities