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# Example of Finance Consultant Job Description

Our company is growing rapidly and is looking for a finance consultant. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for finance consultant

* Project delivery and material consolidation
* Reporting preparation for Mile-stone presentation
* Client-facing and business development supporting
* Generate additional dealership revenue by providing customers with a thorough explanation of financing and products by selling
* Maintain 100% menu utilization at all times
* Understand, stay aware of, and comply with federal, state, and local regulations that affect new-used vehicle and finance departments
* Submit all completed paperwork, including contracts, to lending institution in a timely manner in order that the dealership is promptly funded
* Maintain a working knowledge of current finance and lease rates and special related programs of all finance sources sharing information with sales managers and sales force
* Maintain a readily accessible folder of finance and lease rates and special factory programs
* Handle all rate quotations

## Qualifications for finance consultant

* Minimum of 3 to 4 years of experience in reputable consulting firm
* Ability to prepare and conduct presentations to clients
* Sound communication skills in English, both written and spoken
* Arabic is beneficial
* Knowledge and experience of a leading ERP is an added advantage
* Third level educated, ideally with a finance qualification