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# Example of Finance / Accounting Intern Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of finance / accounting intern. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for finance / accounting intern

* Support and proceed to different analyses in connection with the transformation
* High level of comfort with technology and IT
* Ability to analyze results and explain their causes
* Identifying key pinch points in the close process that can be modified for efficiency
* Troubleshooting and error avoidance procedures
* Extensive documentation for onboarding and training purposes
* Streamlining and automating the current financial reporting process
* Supporting Finance Director with Revenue Recognition tasks
* Entering and researching data
* Perform processes for identified areas of responsibility including month end process order closure, journal voucher transfers, miscellaneous accruals, cost allocations as designed and 3rd party billings

## Qualifications for finance / accounting intern

* Enrolled in a Bachelors or Master's degree required with preferred majors including Electrical Engineering, Mechanical Engineering, Industrial Engineering, Civil Engineering, Construction Management or a related field of study
* Enrolled in an undergraduate and/or graduate degree program in Accounting or Finance
* Enrollment in a Bachelor’s degree program or Master’s degree program
* Educational experience should have focus within International Business Management, (Corporate) Finance, Accounting, Controlling, Auditing, General Management or relatable field
* Area of interest Finance or Accounting
* Currently pursuing a degree in Finance, Accounting, Industrial Engineering, Supply Chain Management, Business or related field