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# Example of Facilities Maintenance Technician Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of facilities maintenance technician. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for facilities maintenance technician

* Associated duties may include the inspection and/or repair, of fire protection equipment, plumbing components, office furniture, floor coverings, ceiling materials and roofing components
* Performs Preventative Maintenance and repairs on refrigeration, electrical and mechanical systems
* Respond to customer requests and/or alarm conditions
* Assess breakdowns, systematically identify problems, and restore to operation
* Accurately document repair activities
* Support Quality Assurance investigations of breakdowns
* Contractor Support
* Supervise contractors performing tasks within building
* Oversee technical quality of work performed
* Identify facility/utility improvement projects, develop scope and estimates, and manage small (<$10K) projects to completion

## Qualifications for facilities maintenance technician

* Ability to push minimum 100 pounds
* Bending at the waist, sitting, kneeling, laying horizontally, climbing, walking, , as job may require
* Knowledge of the principles and techniques of building trades or mechanical repair work
* Experience with overhead bridge cranes a plus
* Good communication skills, able to work within a team independently, good computer skills
* Contribute to facility support activities such as office moves, area reconfiguration, painting