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# Example of Fabric Manager Job Description

Our company is hiring for a fabric manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for fabric manager

* Timely schedule fabric handoffs with all pertinent information – swatch, mill card info, CAD with correct layout, repeat and measurements for yarn-dyes and prints color standards
* Review qualities, handlooms, strikeoffs and labdips with the Fabric Operations team for proper execution of sales sample yardage
* Oversee the Women’s Polo Fabric Operations team and liaison with the Director of Fabric Operations in running the department
* Position and manage the positioning of proto and sample yardage
* Create time and action calendars for all woven production fabric
* Manage all fabric issues and settle all fabric related claims
* Maintain a fabric resource library to support seasonal inspiration archive of previous production fabrications
* Attend fabric hand off meetings to review fabric selection and developments per season
* Request color standards, nylons when needed, through CMS/TDCR or direct dispatch
* Assist in color standard development on synthetic materials with Greensboro Color Development team

## Qualifications for fabric manager

* Knowledge of fabric markets / operations and passion for denim
* College degree in textiles (preferred) or equivalent experience
* Fabric knowledge and experience in all facets of fabric research and development
* Ability to take independent action to follow through on open items taking a pro-active approach to any problems which may arise
* 4-6 years of experience and proficiency in development of fabric, yarn, construction finishing, garments, washes, and costing
* Overseas travel to fabric shows and mill facilities