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# Example of Environmental, Health & Safety Specialist Job Description

Our growing company is searching for experienced candidates for the position of environmental, health & safety specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for environmental, health & safety specialist

* As assigned, coordinates hazardous materials inventories and reporting
* Works closely with the EHS Manager to provide cross coverage and seamless services
* Support the delivery, development, and implementation of environment, health & safety programs
* Ongoing assessment and recommendations for written program enhancements in
* Response to the changing environment, company needs and expectations
* Ability to develop and follow through with an ergonomics program of all job types to reduce Workers Compensation claims, employee discomfort and improve overall operational ability
* Takes initiative by making recommendations directly to the Leadership Team to prevent future accidents and near misses
* Responsible for performing risk assessments on the work environment from a safety, health perspective
* Promotes, motivates and coaches the self-directed work teams, including Safety Committees for delivery and successful implementation of safety initiatives
* Assist with Incident Investigations/Post-Accident Drug Testing/Reporting of claims

## Qualifications for environmental, health & safety specialist

* BS in industrial hygiene, environmental, safety or another closely related science field preferred
* Possess a fundamental understanding of environmental, health and safety compliance programs and safety and environmental laws
* Strong organizational skills and the ability to plan and execute various projects simultaneously is essential
* Demonstrated capability to communicate with employees at all levels of the organization is necessary
* Analytical ability and knowledge of business processes is preferred
* Ability to create and deliver effective training materials is necessary