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# Example of Environmental Compliance Job Description

Our company is growing rapidly and is looking to fill the role of environmental compliance. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for environmental compliance

* Provide technical assistance supporting environmental compliance programs (air, water and waste)
* Provides environmental oversight of contractors and remediation projects affecting storm water
* Respond to Customer’s requests through the customer service group for RoHS, REACH, information
* Monitor internal audit findings
* Communicate within DES staff to ensure consistent interpretations/implementations of environmental regulations
* Work independently to gather data required to compile compliance records
* Analyze data, make interpretations and report abnormal conditions
* Work with contractors to improve Environmental Management Systems
* Develop tools, work flows and systems to efficiently compile compliance records
* Oversee elements of regulatory compliance programs

## Qualifications for environmental compliance

* Minimum of 8 years’ experience as a compliance professional or practicing attorney who has focused on regulatory compliance
* Has personally handled a broad range of compliance issues globally, including conducting internal investigations
* Significant knowledge and experience with anti-corruption laws, including anti-kickback Statutes, the FCPA, the UK Bribery Act and other anti-corruption laws, regulations and guidance
* Substantial experience running an effective anti-corruption program, with relevant policies and procedures
* Experience successfully integrating acquired companies into the compliance program preferred
* Demonstrated ability to monitor compliance program effectiveness through dashboards and other tools, metrics for reporting the status of the program to executive leadership