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# Example of Enterprise Business Analyst Job Description

Our growing company is hiring for an enterprise business analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for enterprise business analyst

* Provide recommendations for RM systems improvements and enhancements using GFEBS
* Provide training support for General Fund Enterprise Business Systems (GFEBS)
* Develops complex service models and prototypes
* Creates and implements customer feedback mechanisms
* Creates technical documentation / specifications
* Supports development staff by assisting with functionality questions, addressing testing issues, training on new products and all delivery planning aspects for deployment of a service or product
* Works collaboratively with business areas in planning, conducting, and directing the analysis of business problems to be solved with automation to enhance and/or gain business operational efficiencies
* Leads meetings and serves as a liaison to business managers and end users/subject matter experts to help identify, evaluate, and develop processes and procedures that are cost effective and meet business requirements
* Analyzes business processes and business problems and develops new solutions
* Acts as a mentor and resource for business users relying on workflow, SharePoint and/or quality tools and processes

## Qualifications for enterprise business analyst

* IT Professional with experience on applications with multiple functions or infrastructure supporting multiple business lines
* IT Business or Technical Degree/Diploma
* 5 years minimum experience working in a technology environment as a technical contributor
* Plan, conduct and follow-up on stakeholder interviews focusing on defining measures of the business problems and objectives of the work
* Strong data extraction and processing, proficiency in analysis with R, SAS, SPSS, or Matlab packages
* Project planning and organization including the ability to manage timelines, identify dependencies and risks and escalate appropriately as needed