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# Example of Employee Health Job Description

Our growing company is looking to fill the role of employee health. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for employee health

* Performs clinical duties in support of the Employee Health and Infection Control functions in accordance with established internal procedures and regulatory requirements
* Creates, maintains and updates employee health files in accordance with established procedures and regulatory requirement
* Serves as the initial contact for employees reporting actual or perceived clinical exposures
* Documents events and maintains/updates department databases
* Conducting employee health screenings
* Administering vaccinations and injections
* Providing a description of the worker's response to the exposures
* Provide Nursing care within the scope of the registered nurse
* Evaluates health education/promotion needs of patients and provides necessary instruction
* Refers patients to a Nurse Practitioner for advanced nursing care

## Qualifications for employee health

* Eligible for current DEA number if does not already have
* Urine drug screen collection, breathe alcohol technician and spirometry certification desirable
* Graduation from an accredited Practical Nursing program (or equivalent recognized military training) and one year of related practical nursing work experience that demonstrates attainment of the requisite job knowledge skills/abilities, preferably in an employee health or acute care hospital setting, or clinic
* Minimum of two years acute care RN experience required
* Previous experience in employee health preferred
* Demonstrated ability to utilize and apply knowledge of health education/promotion and physical fitness the physical requirements of numerous jobs