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# Example of Elevator Technician Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of elevator technician. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for elevator technician

* You will work towards ensuring quality service, improving equipment safety and performance
* Promoting regular and proactive on-site communication to customer and the people using the equipment
* Responsible for customer satisfaction through quality of service and through regular, proactive, and precise on-site communication
* Responsible for accurate and real time back reporting of work performed
* Maintain excellent relationships with the customers, the contact person and end-users on site
* Manage the site environment during service operations
* Identification of site risks, and timely communication of any such occurrences
* Identifying “unplanned” service repairs based on the equipment needs, contacting the on-site contact person, get his approval if not covered by the contract, and perform them
* Management of PAR stock levels (shelving, inventory, stock transfer) and timely issuance of replenish orders
* Submit time sheets based on the execution

## Qualifications for elevator technician

* Certified Elevator Technician License
* Knowledge and skill in the use of hand and electrical tools
* Good communication skills with basic IT skills
* Minimum 3 years Elevator Maintenance experience is a must
* Locate and determine causes of trouble in brakes and motors
* Related experience as a mechanic or service technician preferred