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# Example of Electronic Tech Job Description

Our company is growing rapidly and is looking for an electronic tech. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for electronic tech

* Routes and pulls low voltage wiring
* Splices writing by acceptable methods
* Performs termination of wiring in electronics
* Troubleshoots, maintains, and repairs closed captioned televisions, security electronics, surveillance and detection equipment, intercom and public announcing systems
* Observes functioning of installed equipment or systems to detect hazards and need for adjustments, relocation, or replacement
* Performing preventive maintenance on ATC communications systems and related equipment
* Perform system repairs and preventive maintenance on Air Traffic Control radio systems and related equipment
* Inspecting equipment at specified intervals determining operational status
* Replaces defective components
* COMSEC procedure and management

## Qualifications for electronic tech

* Physical ability to reach above the shoulders and climb using legs and arms to perform tasks and stand for extended periods of time
* An Associate’s degree in electronics or equivalent military or advanced technical training with a minimum of eight years of technical experience in the support of complex electronic communications equipment
* Must be able to safely handle rack mounted computers weighing up to 50 lbs
* Must be able to crawl through limited access spaces as part of periodic inspections, services, maintenance, and engineering changes
* MS Server 2008 and/or Windows 7
* Minimum of five (5) years full-time, wage earning experience as an electrician in maintenance, construction or an industrial environment required