Downloaded from <https://www.velvetjobs.com/job-descriptions/electrical-apprentice>

# Example of Electrical Apprentice Job Description

Our company is looking for an electrical apprentice. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for electrical apprentice

* Repair or replace wiring equipment or fixtures using hand or power tools
* Make assessment of job requirement after reading blueprints
* Must maintain positive customer and employee relationships
* Accurate and timely administrative duties to include time accounting and work order completion
* Testing electrical systems or continuity of circuits in electrical wiring, equipment, or fixtures, working knowledge of all testing devices
* Submit portfolio to the College to support NVQ submission
* Be aware of the Environmental, Health & Safety and Business Continuity Plan for the part of the business you work in
* Electric actuators, Electronic measurement loops, Electric motors, Fans, Electronic circuits, Electrical interlocks
* AC and DC power generation and power distribution
* Calibration of electronic and electrical devices and systems

## Qualifications for electrical apprentice

* In lieu of successfully completing a 2-year post high school technical vocational program in one of the above noted fields, successful completion of a 2-year Associates Degree in an engineering field of study, , mechanical engineering or electrical engineering
* The ability to learn quickly, follow instructions and work safely with minimal direction
* Must possess the ability to work effectively with others (giving and receiving direction) and work independently and unsupervised as required
* High School diploma or GED with one year experience in electrical maintenance and/or electrical construction
* Associates degree in a technically related program such as Electrical/Electronic Engineering technology
* A minimum grade 12