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# Example of Education Intern Job Description

Our growing company is looking to fill the role of education intern. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for education intern

* Develop and execute launch plans for new training courses and certifications
* Work with a range of Corporate Marketing teams including Branding and Marcom, Web, Social Media, and Operations, to achieve marketing goals
* Present overview of training/certification offerings to various internal teams and external audiences
* Manage creative vendors to develop a range of marketing documents (from datasheets to compelling visuals)
* Help identify new ways to engage with end-users to promote Education Services offerings including social channels and direct-response channels
* Utilize a variety of sources of data to evaluate effectiveness of programs and activities
* Interface with a global team of training and marketing professionals
* Stats/quantitative major
* Understanding of basic reporting standards and tools
* Interest in applying your skills in a business environment

## Qualifications for education intern

* Attention to detail & follow up, ability to multi-task
* Event management and/or project coordination experience
* Work well with students, children of all ages, teachers, parents, volunteers
* Must have current first aid and CPR certification, or obtain such certification by start date
* Positive interpersonal and teaming skills
* Studying Business Administration, Communication or Marketing (2nd to 6th semester)