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# Example of Education Consultant Job Description

Our company is growing rapidly and is hiring for an education consultant. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for education consultant

* Maintains clinical competency through shadowing, coaching rounding
* Lead consultations with clinical content experts to advise and develop the educational component of their implementation plan
* Identifying skills / expertise / time commitment needed for each educational intervention and assembling the ad-hoc project team, primarily from CMI's Center for Clinical Information Services, supplemented with others, including temporary contractors, evaluators, or meeting planners when needed
* Project management of individual educational interventions, keeping teams on track
* As education expert, assist in development of infrastructure for delivering innovative educational interventions
* Accountable for execution success of individual educational components of an implementation plan
* Investigates opportunities for growth in services provided by Clinical Education
* In partnership with the Program Manager, Clinical Education, evaluates the impact of educational interventions and continuously improves Clinical Education services
* In partnership with the Program Manager, Clinical Education, fosters select on-going communities of learning
* Manages the Project Manager, Maintenance of Certification

## Qualifications for education consultant

* Experience with social learning
* Ability to work independently with little day to day direction from management
* Awareness of trends in technology in the IT domain
* Track record of using collaborative education technologies including virtual classrooms, social media, knowledge sharing(sharepoint/office 365)
* Ability to work in multi-disciplinary, multi-cultural teams
* Education sales role in a technology company preferred