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# Example of Drug Safety Specialist Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of drug safety specialist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for drug safety specialist

* The Drug Safety Specialist will report to (at a minimum) to Associate Director, Case Management
* Participating and/or providing safety input in business and clinical activities (clinical programs, marketing & launch meetings, sales force convention)
* Review source documents and ICSR information in order to verify accuracy, completeness and consistency
* Generate follow-up requests and contact reporters as appropriate to obtain missing case information and/or additional clarifications
* Learn and understand the existing applications, data models, data flows, integrations, and architecture that make up the Safety Platform
* Be responsible for leading change management, development, testing strategy, implementation, deployment strategy, and hypercare support for new solutions and for ongoing technical enhancements of existing solutions
* Explore, evaluate and compare industry and emerging technologies and vendor products which are used in support of safety case intake, processing, signaling, reporting and analytics
* Collaborate and align on products/technology options with solution architects and focus on innovation and high quality solutions
* Build effective relationships as part of a large cross-functional team and collaborate with IT, delivery leads, business leads, client service leads, infrastructure, support teams, IT hubs and external vendor partners to implement new & updated solutions
* Be a primary contributor and ensure the quality of system deliverables including design/configuration specifications, system and user acceptance testing, software installation and the completion of required GxP, System Development Life Cycle (SDLC), and Change Management documentation

## Qualifications for drug safety specialist

* Bachelor’s degree required in a health care discipline
* Ability to analyze laboratory data and review source documentation of ICSRs
* Strong knowledge of safety monitoring and pharmacovigilance
* Ability to write periodic safety reports
* A minimum of a Bachelor’s degree or the equivalent combination of relevant education or professional experience
* A minimum 1 year of direct experience within a Drug Safety function in a CRO or Pharmaceutical company