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# Example of Director, Food & Beverage Job Description

Our growing company is looking to fill the role of director, food & beverage. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for director, food & beverage

* Implement affective cost controls for food, beverage and labor
* Relay information about upcoming events to staff under his/her supervision
* Relay company policy and procedures to staff under his/her supervision
* Develop workable systems for inventory, receiving and product utilization (product cost)
* Develop standards of productivity for food & beverage personnel
* Responsible for implementing company-wide system
* Create appealing, high quality, marketable cycle menus and special event menus
* Plan and direct the functions of administration and planning of the Food and Beverage and Conference Services Departments to meet the daily needs of the operation
* Clearly describe, assign and delegate responsibility and authority for the operation of the various food and beverage and CS sub-departments, room service, restaurants, banquets, kitchens, steward, conference floor, conference planning, AV, coffee breaks
* Develop, implement and monitor schedules for the operation of all F&B outlets and CS Departments to achieve a profitable result, ensuring all contractual obligations are met (seniority, time of posting, job sharing)

## Qualifications for director, food & beverage

* Superior food knowledge
* Professional and appropriate business appearance and presentation
* Customer and Personal Service - Knowledge of principles and processes for
* Luxury hotel food and beverage experience is essential, with a minimum of 2 years in a similar capacity as Dir F&B or F&B Manager
* Previous experience in a Director of Food & Beverage role is preferred
* Excellent communication skill in English (Thai language would be advantage)