Downloaded from <https://www.velvetjobs.com/job-descriptions/director-business-process>

# Example of Director, Business Process Job Description

Our innovative and growing company is looking for a director, business process. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for director, business process

* Provides advice to the COO and executive team in developing and implementing the operational vision and business strategy for the Task Force
* Lead our Best Practices focus area which includes
* Director or General Management experience, overseeing multiple staff members, including all aspects of people management, talent development & acquisition
* Must have experience in successful implementation of wide scale business process improvement at Fortune 100 Company
* Deliver on short-medium-long term goals and enable widespread visibility across Supply Chain on project status - risks, mitigation & help wanted
* Assess current state capabilities (process, data and technology) and map the gaps between the current state capabilities and the desired future state
* Align the finance vision and roadmap with systems changes and roadmaps being driven by other internal groups (Sales and Marketing, GCSO and EIS) in support of the business model transformation
* Provide guidance on organizations, policies and the way that Finance will deliver against their transactional and strategic responsibilities in the future based on the overall goals of the organization
* Align key stakeholders around a business case for change and work with existing process owners to plan and execute against the established roadmap
* Partner with Enterprise Data Management and Enterprise Information Systems teams to develop architecture and processes to promote data integrity of financial systems

## Qualifications for director, business process

* Knowledge of A/P shared services and Procurement processes / best practices
* Lead teams in performing GAP analysis to identify problems and inconsistencies and in depth understanding of as-is and to-be business processes
* Experience in third party risk management program/strategy
* Bachelors in Finance, Supply Chain, Information Technology or Project Management, MBA preferred
* 8 years + experience managing business process re-engineering and systems re-engineering within multi-billion dollar supply chain
* Intense focus on maintaining business continuity whilst “building for the future” to ensure continued customer satisfaction