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# Example of Development Support Job Description

Our innovative and growing company is searching for experienced candidates for the position of development support. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for development support

* Support GLP related activities, validation requirements, and maintain GLP-related documentation
* Document break/fix and continuously contribute to centralized knowledge base
* Bachelor’s Degree with 5+ years, or Master’s Degree with 3+ years, or Doctorate with 2+ years, or 9+ years of applicable business experience
* Highly motivated and people-centric person required with passion to make a positive difference to the R&D community
* Experience in working successfully with diverse cultures, broad range of stakeholders, and global colleagues
* Strong communication skills required - verbally, written and presentation
* Innovative mindset and proven track record of contributing to and supporting innovative solutions
* Eager to learn and understand the organizations R&D IT environment, possess the ability to be creative, pro-active and take initiative in resolving R&D IT issues
* Supports BDS team in all areas of the RFP process
* Leverages team by answering standard firm and product questions to help meet stringent deadlines

## Qualifications for development support

* Incident, Defect and Problem Management
* 4 year Degree in STEM (Science, Technology, Engineering or Mathematics) or finance preferred
* OS Installation, administration and configuration (primarily Linux but Windows as well)
* Storage (SAN, NAS, iSCSI, NFS, RAID)
* Networking (VLAN, TCP/IP routing, Firewall, DNS, DHCP)
* Software Servers (HTTP, Application Server (IIS, JEE), Database)