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# Example of Detailer Job Description

Our company is looking for a detailer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for detailer

* When drawings are returned from approval, review all drawings, make changes as noted and create Bills of Material
* Turn over to checker for final review
* Driving to assigned locations in your personal vehicle (we’ll provide mileage reimbursement while you’re on the clock)
* Check-in and out with manager on duty
* Tekla and/or SteelCAD experience is a major plus
* Communicate with customers, engineers, and iron workers in the field with whom client contracts with
* Complete cosmetic inspections of vehicles, noting what’s needed to transform them into cars we can be proud of and our customers will love
* Repair and replace small plastic and other parts to ensure everything about the vehicle is in good working order
* Perform paint retouching, post-paint finishing, waxing and buffing to make cars look as good as new
* Inspect the quality of work performed prior to moving vehicle to next stage of reconditioning process

## Qualifications for detailer

* Must be able to understand both manufacturing process and fabrication techniques of products
* High School or General Equivalency Diploma (minimum)
* Dependable and able to work on your own and as a team
* Must possess a valid clean driver's license
* Willing to submit to a background check & drug test
* Maintain a clean and professional apprearance