Downloaded from <https://www.velvetjobs.com/job-descriptions/designer-assistant>

# Example of Designer, Assistant Job Description

Our growing company is searching for experienced candidates for the position of designer, assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for designer, assistant

* Collaborate with quality assurance, production, design and merchandisers to ensure all quality requirements are met
* Track product development to ensure timely delivery of product specifications, fit approvals and communications
* Assist in the creation and maintenance of accurate product specifications using FlexPLM, Adobe Suite and Digital Camera according to production timeline
* Participate in fit sessions by assisting the technical designer to ensure final fit of NPG products meets brand requirements
* Assist in evaluating samples to ensure product specifications, quality and construction standards are being met
* Support the Senior Designer and Designer Architecture - Beauty with creation of all Beauty Bibles and guidelines for permanent environments
* Evaluate garment samples for accuracy to the spec
* Follow the established tech packs from concept to PP of assigned and additional product classifications as directed
* Collaborate with Technical Design Team, Merchants and Designers to establish the direction of the fit and garment details
* Begin supervised communication with vendors regarding fit, specs, grading issues and construction

## Qualifications for designer, assistant

* Knowledge of ACS and PLM /WEB PDM a plus
* Flat sketching ability, a plus
* Bachelor’s Degree (BA) IN Fashion Design/ Industrial Design
* Bachelor’s Degree in Apparel Design or Apparel Production, or other related field
* Proficient in Web PLM and Illustrator
* Experience with technical design, garment construction and production