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# Example of Design Project Manager Job Description

Our company is looking for a design project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for design project manager

* Independent project managing, taking into account the customer's wishes, internal objectives with regard to deadlines, costs and quality
* Management of interdisciplinary project teams (design, purchasing, engineering)
* Verification of product requirements and preparation of product specifications together with the project team
* Support by the offering process of design projects
* Proactively seek information, clarification and business and product knowledge
* Understands and executes to the Creative Brief
* Be a solution provider
* Drive improvements in health and safety performance, ensuring effective practice is promulgated to staff and partners who carry out tasks on behalf of the business
* Responsibility for a sub-programme / a portfolio of highways infrastructure projects at any given stage of the project lifecycle
* Provide management and leadership to a team of Project Managers that will report directly to you

## Qualifications for design project manager

* A Bachelor degree in a relevant discipline such as Engineering, or the equivalent combined with at least 15 years of management experience in construction, preferably in a design-build environment
* Comprehensive knowledge of business administration, fiscal and human resources policies and legislation/regulations regarding safety, employment, human rights
* Ability to prepare and interpret complex reports, recognize problems and define and evaluate solutions
* Demonstrated negotiation and mediation skills for the successful resolution of complex construction and engineering claims
* A valid driver’s license for the Province of Ontario
* A minimum of 10 years in related field and at least 7 years of project management experience required