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# Example of Design Project Manager Job Description

Our innovative and growing company is looking to fill the role of design project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for design project manager

* Interpretation of the Design-Build Contract, negotiation and dispute resolution
* Cost management, including certification of payment applications, oversight of the schedule and change management
* Claims management on behalf of the Owner, including liaison with specialists as needed for analysis and recommendations
* Participation in testing and commissioning activities, leading to certification for Handover, Substantial Performance and Total Performance of the work on behalf of the Owner
* Preparation of progress and financial reporting to the Owner and funding authorities
* Input to “lessons learned” workshops related to technical and contractual issues
* Finds, pursues and wins long-term, large business opportunities by networking with clients within the municipal industry to develop business relationships
* Working with providers and care teams in the hospital, clinic and home setting
* Facilitating ideating new solutions/products/services in partnership with patients, providers, care teams and operations leads
* Work withsomedirect supervision

## Qualifications for design project manager

* 5 years+ of experience working with large scale projects
* Provide project management support to leadership team by helping to manage / resolve issues, risks, and re-planning efforts
* Atlanta based role
* 3-5 years experience within the apparel industry or in an project management role
* Extremely detail oriented and thorough, with strong follow-up skills
* Proficient with software applications, particularly Microsoft Outlook, Word, Excel, and Power Point