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# Example of Design Internship Job Description

Our company is growing rapidly and is looking for a design internship. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for design internship

* Archiving auction catalogs
* Providing administrative support, generating forms and memos
* Maintaining up to date printed material for items on display
* Research and concept development (mood boards, trend reports .)
* Research and source new materials, suppliers and manufacturers
* Experiment with materials, shape, construction and finishing
* Assist the Designer in pattern development and spec sheets
* Sew (on machine & by hand) creative samples in each stage of the product development process
* Assist Designer in size fittings with models
* Research trends and materials

## Qualifications for design internship

* Working knowledge of Adobe Creative Suite is a plus
* Ability to research and compile market data via the internet
* Very Strong knowledge of Adobe Creative Suite
* This internship is PAID, however, we can also accommodate course credit if applicable
* Passion for photography and cinematography
* Fashion sketching