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# Example of Design Consultant Job Description

Our growing company is hiring for a design consultant. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for design consultant

* Participate as required in all corporate sponsored marketing and training programs
* Contribute towards the development and on-going upkeep of the team’s design portfolio
* Utilize corporate systems and technology to maximize efficiency in designing projects, creating presentations and providing professional service for the design team’s customers
* Enter and monitor orders utilizing the retail point of sale system
* In addition to covering standard options, will sell additional options by overcoming sales objections and close the sale with the final goal of creating a satisfied customer
* Work closely with the Sales team and their customers to understand the scope of work, budget and timeline for their projects to create tailored design solutions
* Provide product consultation, color coordination and space planning recommendations
* Host customer visits and provide showroom tours to expose our customers to Direct Supply product and service offerings
* Assist with the creation of design documentation required for small renovation projects
* Assist in the creation of Standards Programs for Corporate Clients

## Qualifications for design consultant

* Minimum 8 years of professional communications and/or organizational development experience (curriculum design/development, competency development, leadership training, and organizational / training development)
* Extensive knowledge of change management theory and practice preferred
* Experience or ability to quickly become proficient in communication/OD/leadership development systems, processes, tools, and method
* Expert knowledge of Photoshop & Illustrator
* Savvy in latest design and technology trends
* Strong visual sensibilities and process