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# Example of Delivery Project Manager Job Description

Our growing company is searching for experienced candidates for the position of delivery project manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for delivery project manager

* Leverage lessons learned, utilizing this knowledge throughout current and future projects, including supporting project closure and the Business Case ROI closure processes
* Assist in the onboarding of new PMs, ensuring they know who to go to for what and when
* Provide feedback to the PPM Centre of Excellence (PPM CoE) and PMO on potential areas for improvement
* Manage projects at a Senior IT Project Manager level, schedule permitting, accountable for the overall execution of project processes and deliverables in-line with the project plan, including planning, financial, communication, stakeholder, risk and issue, and scope management
* Projects will vary in size from a few months to several years, involving multiple stakeholders, with manpower teams of 20 or more, with budgets typically ranging from $1M - $5M
* Leads the daily calls with the stakeholders to drive collaboration activities across multiple roles and varying expertise – both early and throughout the delivery process to proactively address challenges that may impact the timely delivery of service
* Ensure high quality of work to standards set on the project while ensuring timely delivery of customer's business requirements within the specific Business initiative/Project
* Ensure that teams within his/her Business Initiatives follow defined Quality Strategy and agreed Ways of Working
* Maintain and deliver project control documentation and systems through a secured project life cycle
* Ensure that all projects are delivered

## Qualifications for delivery project manager

* Familiarity with CPM scheduling and project estimating and scheduling techniques and software
* Must have a good understanding of project management techniques and approaches, to applying project controls during project execution
* Familiarity with regional utilities in the respective region
* Five years of progressively responsible experience providing IT consulting services to clients
* Project Professional required with at least 15 years in projects, both in front end and execution phases
* Experience in managing project teams and internal and external stake holder management