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# Example of Delivery Assurance Job Description

Our growing company is hiring for a delivery assurance. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for delivery assurance

* Is accountable of the delivery the test by the team which is assigned to him (Test analysts, Test Managers and Test Automation Developers
* Review the deliverables from his team (Test Strategy, Plan, Schedule, Estimates,...)
* Provide HL effort estimates and drives the delivery of Low Level ones
* Agrees with the PM, on the planned effort
* Ensures that the resources planning file is accurate according to the project budget agreement with PM
* Enters his resource requests in the resource file and ensures regularly that resource availability is agreed with the Resource Manager (RM)
* Ensure that time entry is correct for his project, in accordance with the project budget
* Ensure the testing budget is spent according to the agreements with PM
* Project onboarding for resources (incl
* Requests project specific accesses

## Qualifications for delivery assurance

* Performance and quality management skills and experience
* Experience delivering significant and measurable innovation, capability and performance improvements
* Full programme life-cycle delivery with PM / Programme qualification of Prince 2, MSP (or other)
* Exceptional people leadership and motivation skills
* Ability to build strong relationships and influence strategic outcomes (internal leaders and external partners)
* Proven strategic, financial and commercial acumen