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# Example of Data Project Manager Job Description

Our company is growing rapidly and is looking for a data project manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for data project manager

* Own delivery of data product initiatives and releases
* Collaborate with engineers and designers to edit the service and product
* Architect, model, and deploy new tools to build scalable data solutions
* Write user narratives and archetypes to inform the data experience
* Manage Backlog - Release and Sprint Planning
* Understand how all departments impact each other regarding Master Data
* Manage projects that will introduce new forms of data collection within Supply Chain
* Manage projects that will correct inaccurate data within SAP/MRP systems
* Manage projects that will generate standardized data across different lines of business and departments
* Integrate Lean methodologies in business processes

## Qualifications for data project manager

* Plans and oversees Data Exchange project to completion
* Identifies project resources and skill level of necessary resources
* Tracks and reports status of projects, including timelines, schedules, risks and resources
* Facilitates the resolution of complex problems, by meeting with stakeholders, vendors, and technical staff to identify problems and potential solutions
* Develops cost and budget analyses
* Principles and practices of configuring and implementing data exchanges