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# Example of Data Processing Job Description

Our company is growing rapidly and is searching for experienced candidates for the position of data processing. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for data processing

* Enter training data into learning management system (SuccessFactors) and manage requests using request management system (ServiceNow)
* Make certain client standard operating procedures, processes and service level agreements are maintained
* Identify and trouble shoot discrepancies and issues
* Escalate issues to Manager for resolution
* Work closely with business partners, process owners, application owners and subject matter experts to complete Data Privacy Assessments
* Identify data quality scope from privacy specifications and ensure the right coverage when it comes to validating the data against such specifications
* Determine data privacy improvement recommendations process improvement recommendations to ensure compliance
* Collaborate directly with the business data owners and business analysts to establish the quality of privacy compliance and provide subject matter expertise in improvement plans
* Help the business process owners implement a root cause analysis process for issues discovered during data privacy assessment
* Gather metadata/documentation from source systems as applicable

## Qualifications for data processing

* 5+ years’ hands-on experience PL-SQL, SSIS, Business Intelligence in an SQL Server environment
* Strong experience with Commercial Data Environment management including vendor management
* Strong experience design, development & modeling data in a SQL Server Data Warehousing environment with best practices
* Understanding of change management, data governance & master data management best practices
* Demonstrated business processes improvement
* Experience and good working knowledge of Informatica Tools (Master Data Management, Power Center, Data Director, Cloud offerings) is a plus