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# Example of Data Leader Job Description

Our growing company is looking for a data leader. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for data leader

* Manage and maintain Global Ops AP Shared Services banking database
* Define/validate and monitor metrics and reports such as payment hold resolution, supplier maintenance queue, unpaid invoice review
* Support activities related to projects and contribute to new process design where applicable
* Interact with other AP shared service team members located around the world to understand and share best practices
* Consider new standards and/or other solutions to meet changing needs
* Other operational and project duties as required to support the overall AP shared service operation
* Work with the stakeholders to scope, design, implement, test, and deploy new features
* Participate in evaluating new technologies, building proof-of-concept solutions, coming up with reference architecture, and providing reference implementations
* Establish sound design principles and practices & drive the adoption of patterns based solutions
* Guide the development team in designing and developing highly optimized data ingestion workflows

## Qualifications for data leader

* Experience on Cognitive Projects
* Validate technical deliverables
* Bachelor’s degree from an accredited university or college (or a high school diploma/ GED with at least 6 years of experience in finance, accounting, or buy to pay functions)
* Minimum 2 years of relevant work experience in Finance, Accounting or other specific Buy to Pay functions
* Ability to travel to up to 20% of the time
* Design and develop interface controls and data validation routines for the ETL / ELT jobs to ensure data quality and consistency