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# Example of Data Controller Job Description

Our company is searching for experienced candidates for the position of data controller. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for data controller

* Ensures that financial information and statements reflect the "true and fair view" of the legal entity, for US GAAP consolidated reporting, statutory reporting and internal management reporting
* Assists and supports the organization with initial compliance with and ongoing presentation, testing and monitoring of conformance to the requirements of Sarbanes-Oxley legislation, internal controls and local country legislation
* Execute the country finance integration for merger and acquisition activity, liaising and coordinating with different internal and external advisors, including due diligence reviews and merger and acquisition accounting
* Create master data based on authorised business requests – customer data creation and amendment, listing and pricing, route creation
* Complete and issue data-oriented reporting as requested on a timely basis, covering the areas of OTIF, Transactional Effectiveness and/or Credit Held orders
* Training and Capability Enhancement
* Create/Change/Delete Controlling Master Data and structures and ensure timely availability for the reporting landscape
* Act as trusted advisor for Controlling Master Data questions, consult on master data setup in reorganizations
* Proactively drive Clean up and data consistency checks and activities
* Drive standardization for master data processes across Board Areas in close alignment with Business Unit controllers

## Qualifications for data controller

* Minimum of 3 years' experience in Finance or Financial Services environment
* University or college degree in procurement/business
* At least 1 years of experience in a similar Master Data role at an SSC environment, but also FRESH GRADUATES ARE WELCOME!
* Excellent written, oral and presentational communications skills
* Ability to priorities and manage workload
* Enforce adherence to the master data guidelines