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# Example of Data Center Operator Job Description

Our innovative and growing company is looking for a data center operator. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for data center operator

* Coordinates problem resolution with various members if IT and service vendors
* Maintains accurate, complete records for system operations, tasks lists, problems and resolutions
* Works closely with other Operators to ensure proper turnover between shifts
* Prepares and log all backup tapes for delivery to off site storage facility
* Provides after-hours support to the users as necessary
* Utilizes problem management application to submit and respond to issues
* Assists Lead/Supervisor in maintaining appropriate inventory of necessary supplies
* Assists in monitoring, troubleshooting and maintaining data center infrastructure and supporting multi-platform systems
* Properly handle all user requests received in a timely manner
* Supports Infrastructure team members by performing remote hardware configuration changes as requested and instructed

## Qualifications for data center operator

* We are a 24/7 coverage data center
* Training will take place on day shifts before moving to regularly scheduled shifts
* Good working knowledge of hardware operation printers, tape devices, tape robotics
* Excellent communication and interpersonal relationship skills when dealing with operators
* Must be able to obtain required regulatory gaming cards and licensing upon employment
* A background security investigation will be conducted