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# Example of Data Analyst Intern Job Description

Our innovative and growing company is hiring for a data analyst intern. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for data analyst intern

* He/she will be requested to format the data and validates the results
* The curiosity and desire to dig to find answers within data
* Interpret data, analyze results, and develop new supply chain reports
* In depth component cost analysis, creation of component cost catalogue
* Data analysis and validation
* Business requirements analysis and development
* Process automation initiatives
* Contribute ideas and data analyses to complex, high-profile, large capital projects
* Testing the various dashboards with regards to business intelligence and then providing feedback to the 2 vendors that support these tools
* Training specific employees on how to navigate the dashboard and derive business decisions from them

## Qualifications for data analyst intern

* Candidate will also need to work independently and with the Media Analyst to create reports and dashboards to assist in optimizing marketing initiatives
* Candidate should have a solid understanding of basic marketing strategy and concepts such as KPIs, purchase funnels, and creative strategy
* 6- months to 1 year experience as a Financial Reporting Analyst
* OTA/Flights experience
* E-Commerce exposure
* Tableau and/or Splunk