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# Example of Cyber Information Assurance Analyst Job Description

Our company is looking for a cyber information assurance analyst. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for cyber information assurance analyst

* Participate in the creation of enterprise security documents (policies, standards, baselines, guidelines and procedures)
* Participate in the planning, design and test of an enterprise Business Continuity Plan and Disaster Recovery Plan
* Perform the deployment, integration and initial configuration of all new security solutions and of any enhancements to existing security solutions in accordance with standard best operating procedures generically and the enterprise’s security documents specifically
* Participate in investigations into problematic activity and perform incident response functions as needed
* Support the process, analysis, coordination, security certification test, security documentation, investigations, software research, hardware introduction and release, emerging technology research inspections and periodic audits
* Fleet operations
* Cyber Network Defense experience to include the scanning and patching of networks consisting of hosted systems and/or applications
* Perform IA related support functions including installation, configuration, troubleshooting, assistance, and /or training, in response to agency requirements for the netowrk environmnet
* Compliance assessments
* Review and recommend secure system configuration for servers, workstations and network devices and provided security recommendations to mitigate loss of confidentiality, integrity and availability of data

## Qualifications for cyber information assurance analyst

* Bachelor's degree required and 8 years of experience total in related IT field, , servers, routers, firewalls
* Must have one of the following certifications, Certified Information Systems Security Professional (CISSP) or Security + CE
* Must have a minimum active Secret clearance
* Be willing to travel CONUS / OCONUS and work in Hardship and Hazardous location
* 8 years of experience in related IT field, , servers, routers, firewalls
* Master's degree with a minimum of 10 years of related experience