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# Example of Custodial Services Job Description

Our innovative and growing company is hiring for a custodial services. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for custodial services

* Plans, directs and coordinates all of the custodial responsibilities of a campus sector
* Review new and renovated building projects for custodial operation needs
* Cleaning water fountains, lounges, furniture, laundry rooms, computer labs, stairways, handrails, student clean up rooms, elevators and tracks, janitor closets, janitor carts, office areas, conference rooms, classrooms, and dusting
* Ensuring staff complies with University and departmental policies and procedures
* Implementing quality assurance programs to insure safety practices followed and duties are being completed
* Replacing mattresses
* Perform other light maintenance duties as required
* Assists in hiring qualified employees by participating in the interview process and making recommendations regarding the employment of applicants
* Handles personnel issues within department
* Sweeps, scrubs, and mops floors

## Qualifications for custodial services

* Lift heavy equipment and proper use of cleaning supplies
* Pass training courses
* Three years’ experience in an academic, industrial, or institutional custodial services environment
* 2+ years demonstrated success supervising and leading, directing and training employees, to include staff development, organizing, prioritizing, and scheduling work assignments
* Demonstrated ability to work in a fast-paced team environment while consistently maintaining a positive and professional demeanor
* Ability to interact well with a wide range of internal and external clients