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# Example of Custodial Manager Job Description

Our company is searching for experienced candidates for the position of custodial manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for custodial manager

* Be proactive in learning technology innovation that could enhance relationships and develop further revenue
* Actively promote the ADT brand, products and service to new customers
* To work closely with the design team to deliver detailed bids/quotations that meet the requirements of the customer
* Maintain relationship with the customer post-installation to ensure customer satisfaction and obtain referrals
* Establishes a safe work environment for clients, customers and staff by ensuring equipment safety and compliance with Sodexho safety and loss prevention programs and by providing safety-related training and equipment inventory maintenance
* Coordinate/conduct employee training
* Administer Human Resource processes (hiring, performance reviews, constructive counseling, prepare work schedules, payroll)
* Ensure Sodexo Operating Standards for Environmental Service are in place and consistently met
* Develop/implement action plans for improvement in compliance with Sodexo Operating Standards as identified
* Reviews and maintains assigned areas of the Sodexo/Client budget commitments

## Qualifications for custodial manager

* Manage the dynamic and static security strategies in an operational area (e.g., Security & Intelligence) and the allocation of resources in line with CSNSW policies and procedures, including Urinalysis and forensic testing
* Maintain and test emergency response plans, organise to carry out regularly staged exercises to test the effectiveness of these plans, ensuring preparedness for real emergency situations
* Oversee the management of inmate movement, in accordance with classification and inmate management policies
* Oversee the management of the inmates
* Provide timely advice to the General Manager / Senior Executive regarding operational, security and other sensitive and key issues
* Participate in the active promotion of the role and function of the Department to the community and visitors to the centre