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# Example of Crew Leader Job Description

Our innovative and growing company is looking for a crew leader. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for crew leader

* Ensures work area and equipment are safe and clean
* Reviews production sheets and communicated with employees
* Implements CI principals to improve current processes
* Participates in the completion of employee's performance evaluation form
* Ensures work area is in compliance with established safety standards
* Responsible for the daily management of employees of a common design task in a Rug Finishing Department
* Maintaining an efficient workplace by assigning jobs and duties in a fair and equitable manner
* Expected to meet the production, quality, and safety needs set by management
* Responsible for creating an environment for personal growth and development of the employees
* Responsible for operating a lift truck as needed

## Qualifications for crew leader

* While performing the duties of this job, the employee is frequently exposed to fumes or airborne particles, moving mechanical parts and vibration
* Employee must have the ability to remain standing for an entire shift
* Employee must have the ability to lift and carry up to 75 lbs
* Thorough knowledge of customer service, prep, pre-press, press and/or finishing equipment and processes
* Ability to follow and apply written/verbal instructions
* Must possess at least 2 years rail operations experience, experience directly supervising others