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# Example of CPA Job Description

Our growing company is looking for a CPA. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for CPA

* Acting as a key contact for internal process owners
* Partnering with the businesses to support key initiatives
* Teaming with the finance organization on budgeting, forecasting and analysis
* Properly interpreting, communicating, and following Generally Accepted Accounting
* Knowing, understanding, and supporting approved accounting and departmental policies and procedures
* Assisting with compliance for corporate governance
* Training, mentoring, and developing team to ensure organizational success
* Reviews research findings, tax returns and work papers, formulates conclusions consistent with firm policies and professional standards, and determines implications and best course of action for client
* Ensures all tax advice is technically correct and properly documented
* Understands the firm's policies, procedures and professional standards

## Qualifications for CPA

* Large Company/Corporate Accounting Department experience
* CMA preferred but not required
* Excellent finance and accounting skills with 5 years experience in Public Accounting or consumer products or specialty retail corporate accounting environment, with minimum 5 years management experience
* Knowledge of Internal Controls / SOX Experience
* Four year accounting degree and 4+ years related experience is desired
* Public/private experience preferred