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# Example of Costume Designer Job Description

Our growing company is hiring for a costume designer. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for costume designer

* Travel and lodging not part of compensation
* Expected workload to be upwards of 20+ hours per week
* Create and/or assist in the development children, tween and adult costumes and accessories
* Work with merchandise team and/or vendors on concepts
* Supporting the Costume Designer and liaising with the Creative Director, Costume Project Manager and Head of Costume Operations Management
* Clearly communicating the costume designs’ artistic vision to employees assigned to the new show’s development project, and ensuring compliance to and tracking of said vision throughout the project
* Planning, managing and coordinating costume design activities with artisans in compliance with quality standards, deadlines, budgets and operational needs, ensuring mock-ups are presented, in order to meet all project objectives
* Maintaining communication between the Costume Department and other departments (Acrobatic, Rigging, Choreography, Lighting) to influence and convince stakeholders
* Ensuring proper artistic documentation (design photos and briefs)
* Design or supervise and advise student design of 4-5 Mainstage productions (Dance and Theater) per year

## Qualifications for costume designer

* Basic English skill is needed
* Must have B.A
* Must have previous experience designing and building costumes for theatre
* Self-starter who takes initiative with minimal supervision
* Ability to adapt to changing conditions or work assignments
* Knowledge and ability to combine design elements of color and fabric textures to create fashion statements in a performance