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# Example of Cost Control Engineer Job Description

Our company is looking for a cost control engineer. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for cost control engineer

* Coordinate and monitor cost engineering activities and assisting in implementing required resources and systems to ensure availability of timely, accurate cost information and forecasts
* Develop turnaround estimates, turnaround and project cost forecasts, and preparation of turnaround and project cost reports
* Display strong analytical skills to allow for proper assessments of projects to identify potential issues
* Work both independently and with a team in carrying out a project’s cost control and forecasting
* Perform studies, analysis, and bid analysis for complex service contracts
* Manage audits of invoices
* Develop and support of contracting strategy for large capital projects efforts
* Provide input or co-develop the Project Controls Plan, including coding structure
* Develop Earned Value Management system and performance KPI’s, based on input from project leads
* Produce periodical progress, Earned Value and KPI reports and recommend corrective actions

## Qualifications for cost control engineer

* Experience with Cost Engineering concepts (project cost controls, billing/invoicing, estimating, forecasting, and variance reporting)
* Candidates must take personal accountability for actions and results
* Integrated Data Management Tools such as Crystal Reports, Business Objects, Xcelsius, Oracle
* Experience with Enterprise Portfolio Scheduling Software tools a plus (Primavera P5, P6)
* PMI credential a plus
* As an employee of (PSE&G or PSEG LI), you should be aware that during storm restoration efforts, you may be required to perform functions outside of your routine duties and on a schedule that may be different from normal operations