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# Example of Cost Control Analyst Job Description

Our company is growing rapidly and is hiring for a cost control analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for cost control analyst

* Lead Montly controlling meetings with PDC, SGA and purchasing managers and regional leaders
* Develop and maintain key systems for cost tracking and standardization in SGA and PDC
* Indirect rate formulation and analysis
* Supports the Lead PCA in performing analyses and preparing reports related to TARs and reporting
* Supports Business Manager TAR reporting for invoicing
* TAR cost analysis, reporting and tracking
* Prepares presentations and conducts briefings on TAR analysis

## Qualifications for cost control analyst

* The ability to obtain and maintain a Position of Public Trust is required
* Set up control system, monitors and controls cost and schedule on the GCSS-Army program requiring validated cost schedule control system
* Advanced understanding and application of EVM Cost/Schedule principles
* Ability to provide knowledge of cost and benefits that support profitable business decisions
* Excellent numerical skills and an analytical mindset
* A background in Information Technology