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# Example of Cost Analyst Job Description

Our company is hiring for a cost analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for cost analyst

* Remove shells from basic/non-complex parts using the jackhammer, water blaster, sand blaster, and hand tools
* With the help of senior Operators and leads, remove shell casings from parts using the caustic tank
* Certified crane/fork lift driver
* With the help of senior Operators, utilize the cutting torch and band saw to cut off smaller, non-complex parts
* Other duties as assigned, including duties outside the KO area
* Ensure that machinery and equipment in the department are used in a safe manner
* Interact with others as a mutually-supportive team member
* May perform some or all of the duties of an Operator A while in training for that position
* May be required to manage hazardous wastes
* Coordinate all NA Intercompany charges requests, approvals

## Qualifications for cost analyst

* Must have strong analytical skills, work with minimal supervision, be highly motivated and be able to mine data via query creation in a database and ERP environment
* Assist in the creation and preparation of the month financial statements and annual business plan plus operating the budget for the facility
* Completed Post Secondary education in Business, Accounting or Economics
* The combination of duties requires a varied knowledge of the company's operations and commitment to deadlines
* Ability to work with people on several levels and co-ordinate information may produce a challenging environment
* 2+ years’ experience in business or accounting is necessary