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# Example of Cost Accounting Job Description

Our company is growing rapidly and is hiring for a cost accounting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for cost accounting

* Perform quarterly standard cost evaluation for all hardware product streams and propose revaluations as appropriate
* Perform analysis of product and project cost including material variances and labor efficiencies
* Oversee processes, procedures and controls as related to cost accounting
* Manage, train and develop cost accounting staff
* Other general and cost accounting responsibilities and special projects as required
* Responsible for site operations budget
* Responsible for small manufacturing plant budget
* Performs periodic slow and obsolete inventory reviews
* Controls MDN Processing
* Coordinates Semi-Annual Physical Inventories

## Qualifications for cost accounting

* BA/BS in Accounting, Finance, Economics or Engineering
* Requires a minimum of four years of relevant work experience, including supervisory and project experience
* CPA or relevant accounting background
* Excellent writing skills with a focus on clear communication of complex topics
* Entrants to this position require 6 years of experience in engineering, procurement and construction projects or operating industrial facilities in a cost control position including some field experience required with 2+ years preferred
* Reviews all warranty and royalty accounts