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# Example of Corporate Tax Job Description

Our company is looking to fill the role of corporate tax. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for corporate tax

* Dealing with IRS, state and local authorities
* Preparing quarterly tax estimates and year-end projections
* Maintain, reconcile and analyze tax balances on general ledger
* Provide continuous process improvement support to ensure tax process flows efficiently and effectively
* Maintain tax calendar, including monitoring of due dates
* Tax provision preparation
* Review Sales & Use tax calculations and filings for multiple jurisdictions
* Determine estimated tax payments to various municipalities
* Assist in computing state apportionment percentages
* Liaise with External Tax Advisors

## Qualifications for corporate tax

* Be required to deal with the more complex areas of Corporate Tax Transfer Pricing, Loan Relationships and FOREX
* 6+ years of diverse Tax experience from a quality CPA firm
* Experience with ONESOURCE Income Tax and Provision software packages is strongly preferred
* Newly qualified ACA /CTA or similar professional qualification
* A good knowledge of the UK corporation tax regime with tax accounting experience
* Experience of tax software is essential